




ATS SBGI Miraj
Faculty of Engineering, Management and Polytechnic
NAAC A Grade Institute

IQAC

Date:-20/06/2020

The meeting has been scheduled for Head of the departments on 22/06/2020 at 11.30 am in IQAC. The agenda for the meeting is as follows

- Agenda item 1.1 Minutes of the previous meeting
- Agenda item 1.2 Academic calendar to students
- Agenda item 1.3 Planning for Guest lectures
- Agenda item 1.4 Submission of course file to department (last semester)
- Agenda item 1.5 Review of online teaching and its effectiveness
- Agenda item 1.6 IQAC formats
- Agenda item 1.7 Review of Academic Audit (Last semester)
- Agenda item 1.8 Approval for course file format
- Agenda item 1.9 Establishment of new laboratory
- Agenda item 1.10 NAAC-Reaccreditation work
- Agenda item 1.11 Any other points with the permission of the chair.


IQAC Coordinator


IQAC Head




Director
(Dr. A. C. Bhagali)
DIRECTOR

ATS, Sanjay Bhokare Group of Institutes
Faculty Of Engineering and Management, &
Polytechnic, Miraj.



ATS SBGI Miraj
Faculty of Engineering, Management and Polytechnic
NAAC A Grade Institute

IQAC

Minutes of Meeting

Date:-22/06/2020

The meeting was scheduled for IQAC internal members on 22/6/2020 in IQAC Hall

The points were discussed are

Agenda item 1.1 Earlier minutes of the previous meeting are discussed.

Agenda item 1.2 Discussion held regarding Academic calendar display to students

Agenda item 1.3 Each department asked for Planning of Guest lectures

Agenda item 1.4 Each department asked Submission of course file to department (last semester)

Agenda item 1.5 Review of online teaching and its effectiveness has taken by IQAC

Agenda item 1.6 Discussion held regarding new IQAC formats

Agenda item 1.7 Discussion held regarding Review of Academic Audit (Last semester)

Agenda item 1.8 Discussion held regarding Approval of new course file format

Agenda item 1.9 Discussion held regarding Establishment of new laboratory in each department

Agenda item 1.10 Status of work discussed regarding NAAC-Reaccreditation work


IQAC Coordinator


IQAC Head


Director



(Dr. A. C. Bhagali)
DIRECTOR
ATS, Sanjay Bhokare Group of Institutions
Faculty Of Engineering and Management, &
Polytechnic, Miraj.

Action Taken Report of Internal Quality Assurance Meeting dated 22/06/2020

Item No.	Item	Resolutions/Action Points	Action Taken Report
01	Minutes of previous meeting were confirmed	The minutes of the last were read and confirmed unanimously.	--
02	Academic calendars	Discussion held regarding preparation of academic calendar which should be inline with DBATU	Academic coordinators are asked to prepare calendars of their department and submit to IQAC
03	Planning of guest lectures	Meeting takes place	Planning of guest lectures and industrial visits should submit to IQAC at the start of semester
04	Submission of course file to department	Dean Engg	Discussion held regarding submission of course file with standard formats and academic diaries
05	Review of online teaching and its effectiveness	Discussion held regarding various platforms and its effectiveness	Google meet and zoom are more effective so faculties asked to take lectures on online mode .
06	IQAC formats	Discussion held regarding finalization of formats	IQAC coordinator will finalize the formats and circulate to all department
07	Approval of course file format	Dean Engg	The final format will be circulated by Dean Sir
08	Establishment of new library	Discussion held regarding the space availability	Completed
09	NAAC reaccreditation work	The meeting took note of the same and further resolved unanimously as follows: 1) The institute should set a target for achieving 'A' grade by the NAAC and plan the future efforts in that direction.	Planned Awareness sessions for all faculty members
10	Any other points		

MAP
Coordinator



[Signature]
Director

Shri Ambabai Talim Sanstha's
Sanjay Bhokare Group of Institutes
Faculty of Engineering & Management, Miraj

Internal Quality Assurance Cell (IQAC)
Sanjay Bhokare Group of Institutes, Miraj